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RECRUITMENT RULES

**Supplement to the Gazette No. 40 of the
2nd October 2012**

Published by Authority of Government of Puducherry

Price : ₹ 6.00

GOVERNMENT OF PUDUCHERRY

FINANCE DEPARTMENT

(G.O. Ms. No. 26/F2/A2/2012, dated 24th September 2012)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. F.5/4/65-GP, dated 11th January 1965 of Government of India, Ministry of Home Affairs, New Delhi and in supersession of Schedule-II of the notification issued in G.O. Ms. No.12/91/F5, dated 6th February 1991 published in Supplement to Gazette No. 8, dated 19-2-1991, save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor, Puducherry hereby makes the following rules regulating the method of recruitment to the Group 'C' post of Store Keeper Grade-II in various departments of the Government of Puducherry, namely:-

1. *Short title and commencement.*— (1) These rules may be called the Government of Puducherry (Store Keeper Grade -II) Recruitment Rules, 2012.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Number of post, its classification Pay Band and Grade Pay/Pay Scale.*— The number of the said post, its classification and Pay Band and Grade Pay/Pay Scale attached thereto, shall be as specified in columns 2 to 4 of the Schedule annexed hereto.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 13 of the said Schedule.

4. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Savings.*— Nothing in these rules shall affect the reservations, relaxation in upper age-limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF STORE KEEPER GRADE-II

- | | |
|---|---|
| 1. Name of the post | : Store Keeper Grade-II |
| 2. Number of posts | : 76 (Seventy-six) [2012] Subject to variation dependent on work-load. |
| 3. Classification | : General Central Services – Group 'C' – Non-Gazetted-Non-Ministerial. |
| 4. Pay Band and Grade Pay/Pay Scale | : Pay Band-1 ₹ 5,200-20,200 + Grade Pay ₹ 2,400 |
| 5. Whether selection post or non-selection post | : Non-selection |
| 6. Age-limit for direct recruits | : Not applicable |
| 7. Educational and other qualifications required for direct recruits. | : Not applicable |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. | : Not applicable |
| 9. Period of probation, if any | : Not applicable |
| 10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. | : By promotion |
| 11. In case of recruitment by promotion / deputation/absorption, grades from which promotion /deputation/absorption is to be made. | : Promotion :
Store Keeper Grade-III in the scale of pay of ₹ 5,200-20,200 with Grade Pay of ₹ 1,900 in Pay Band-1 with 8 years of regular service in the grade rendered after appointment thereto on regular basis and have passed the Accounts Test for Subordinate Officers (Part-I and II) and undergone training programme on "Techniques of Materials Management" conducted through Administrative Reforms Wing, Chief Secretariat, Puducherry. However, this training is not required for persons holding feeder post on regular basis on the date of notification of these rules for promotion to the post. |

Note 1 : Where the juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service, or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

Note 2 : For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006, the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended shall be deemed to be service rendered in the corresponding Pay/Pay Scale extended based on the recommendations of the Pay Commission.

Note 3 : The promotees should pay security deposit as prescribed by the Government.

12. If a Departmental Promotion Committee exists, : *Group 'C' Departmental Promotion Committee (for promotion):*

- (1) Secretary to Government .. Chairman
(Finance)-cum-Development
Commissioner, Puducherry.
- (2) Joint Secretary/Deputy Secretary/ .. Member
Under Secretary to Government
(Finance) dealing with the subject.
- (3) Director of Accounts and Treasuries, .. Member
Puducherry.

13. Circumstances in which the Union Public Service : Not applicable
Commission is to be consulted in making
recruitment.

(By order of the Lieutenant-Governor)

T. KARIKALAN,
Additional Secretary to Government (Finance).

**GOVERNMENT OF PUDUCHERRY
FINANCE DEPARTMENT**

(G.O. Ms. No. 27/F2/A2/2012, dated 24th September 2012)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. F.5/4/65-GP, dated 11th January 1965 of Government of India, Ministry of Home Affairs, New Delhi and in supersession of the notification issued in G. O. Ms. No. 65/F2/A2/2003, dated 24th March 2003, published in Supplement to Gazette No. 15, dated 15-4-2003, save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor, Puducherry hereby makes the following rules regulating the method of recruitment to the Group 'C' post of Store Keeper Grade-III in various departments of the Government of Puducherry, namely:-

1. *Short title and commencement.*— (1) These rules may be called the Government of Puducherry, (Store Keeper Grade -III) Recruitment Rules, 2012.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Number of post, its classification, Pay Band and Grade Pay/Pay scale.*— The number of the said post, its classification and Pay Band and Grade Pay /Pay Scale attached thereto, shall be as specified in columns 2 to 4 of the Schedule annexed hereto.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto, shall be as specified in columns 5 to 13 of the said Schedule.

4. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Savings.*— Nothing in these rules shall affect the reservations, relaxation in upper age-limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF STORE KEEPER GRADE-III

1. Name of the post	: Store Keeper Grade-III
2. Number of posts	: 158 (One hundred and fifty-eight) [2012] Subject to variation dependent on work-load.
3. Classification	: General Central Services – Group 'C' Non – Gazetted-Non-Ministerial.
4. Pay Band and Grade Pay/Pay Scale	: Pay Band-1 ₹ 5,200-20,200 + Grade Pay ₹ 1,900
5. Whether selection post or non-selection post	: Non-selection
6. Age-limit for direct recruits	: Between 18 and 30 years (Relaxable for Government servants up to 40 years in accordance with the instructions or orders issued by the Government, provided such Government servants are working for not less than 3 years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).

Note : 1: In case of recruitment made through advertisement the crucial date for determining the age-limit shall be the closing date for receipt of applications.

Note : 2: In case of recruitment made through Employment Exchange, the crucial date for determining the age-limit shall in each case be the last date up to which the Employment Exchanges are asked to submit the names.

7. Educational and other qualifications required for: A pass in Higher Secondary Course (10+2) or equivalent from a recognized Board/University.

(OR)

Any Diploma course of duration of two years or more after 10th Standard or equivalent from a recognized Board/University.

8. Whether age and educational qualifications : (i) Age : No
prescribed for direct recruits will apply in the (ii) Educational qualification : Yes
case of promotees.
9. Period of probation, if any : (i) Direct recruits : Two years
(ii) Promotees : Nil
10. Method of recruitment, whether by direct : (i) By direct recruitment through
recruitment or by promotion or by deputation/
absorption and percentage of the vacancies to be written competitive examination. : 80%
filled by various methods. (ii) By promotion, failing which by
direct recruitment. : 20%
11. In case of recruitment by promotion / deputation/: Promotion from Group 'C' employees of common
absorption, grades from which promotion /deputation/
absorption is to be made. categories such as Multi Tasking Staff (General),
Multi Tasking Staff (House-keeping), Multi Tasking Staff
(Security) with 3 years of service in the grade rendered
after appointment thereto on regular basis and undergone
the training programme on "Techniques of Materials
Management". (The training is not required for persons
holding the feeder post on regular basis on the date of
notification of these rules for promotion to the post.
However, they should undergo the training before they are
deployed against regular post).

Note 1 : Where the juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service, or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

Note 2 : For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006, the date from

which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended shall be deemed to be service rendered in the corresponding Pay/Pay Scale extended based on the recommendations of the Pay Commission.

Note 3 : (i) All persons appointed/promoted to the post should pay security deposit as prescribed by Government from time to time.

(ii) All persons appointed by direct recruitment will undergo training in Techniques of Material Management before they are deployed against regular post.

(iii) The direct recruits should pass the Accounts Test for Subordinate Officers (Lower Accounts Test Part-I and II) for successful completion of probation period. The promotees should pass this test within a period of 2 years.

12. If a Departmental Promotion Committee exists, : *Group 'C' Departmental Promotion Committee (for considering promotion/confirmation/Recruitment Committee) :*

- (1) Secretary to Government (Finance)-cum-Development Commissioner, Puducherry. . . Chairman
- (2) Joint Secretary/Deputy Secretary/ Under Secretary to Government (Finance) dealing with the subject. . . Member
- (3) Director of Accounts and Treasuries, Puducherry. . . Member

13. Circumstances in which the Union Public Service : Not applicable
Commission is to be consulted in making
recruitment.

(By order of the Lieutenant-Governor)

T. KARIKALAN,
Additional Secretary to Government (Finance).

online publication at "<http://styandptg.puducherry.gov.in>"

Government Central Press
Directorate of Stationery and Printing
Puducherry-9