

**GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF ACCOUNTS & TREASURIES**

No. DAT/Accts/Recon./2021-22/13

Puducherry, Dt. 18.01.2022

CIRCULAR

Sub : DAT – Reconciliation of Accounts Figure – Reg.

Ref : This Directorate's Circular of even Number, Dt. 13/10/2021

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It is needless to emphasis the importance and urgency of the time bound action in reconciliation of accounts of both Receipts and Expenditure of the Departments, as it is the basic parameter to check the actual expenditure incurred against the budget allocation in a given Head of Account of the Department. If the reconciliation is not done regularly, it will lead to unnecessary modification as well as transfer entry proposal in the fag end of the financial year.

2. The consolidated accounts of the Government of Puducherry for **December 2021** will be uploaded in the website “ <http://dat.puducherry.gov.in>” on or before 25/01/2022.

3. Hence, all Heads of Departments / Offices / Drawing & Disbursing Officers are requested to give suitable instructions to their staff to complete the reconciliation upto **DECEMBER 2021** before **10/02/2022** including the Heads for which provision is made in the budget, but expenditure not booked till date.


(S. PRABAVADY)
DIRECTOR

To

All Heads of Departments/Offices/Drawing &
Disbursing Officers, Puducherry Region.

Copy to:

1. All Deputy Directors/Junior Accounts Officers of this Directorate
 2. All the Superintendents of this Directorate.
 3. The Programmer, EDP Section of this Directorate
 4. The Deputy Director of Accounts & Treasuries, Karaikal/Mahe/Yanam
- ... for similar action.

with a request
to instruct their
Auditors to
complete the
reconciliation
immediately.

OK
31/01/22