

# CHAPTER – 1

## INTRODUCTION

### **1.1 Please throw light on the background of this handbook (Right to Information Act - 2005)**

With a view to promote transparency and accountability in the working of every public authority, the Government of India have enacted the Right to Information Act, 2005 so as to provide the practical regime of Right to Information for all citizens of India.

### **1.2 Objective/purpose of this handbook**

The purpose of this handbook is to make available to the General Public all the relevant information regarding the manifold activities of the Directorate of Accounts and Treasuries.

### **1.3 Who are the intended users of this handbook**

All citizens of India.

### **1.4 Organisation of the information in this handbook**

This handbook contains 17 manuals and provides information on a wide range of departmental functions, objectives and activities, individual duties and responsibilities of Officers, the names and designations of Information Officers, etc. Every manual is organized into a chapter and provided with specific titles.

### **1.5 Definitions (Please provide definitions of various terms used in the Hand book)**

As the functions of this Directorate are confined within various rules, no specific terms are used in this Handbook necessitating clear definitions.

### **1.6 Contact person in case somebody wants to get more information on topics covered in the handbook as well as other information also.**

The Deputy Director (Estt.)  
Directorate of Accounts and Treasuries,  
DAT Road, Rainbow Nagar,  
Puducherry-605 001.

### **1.7 Procedure and Fee structure for getting information not available in the handbook**

The citizen who, seek information should apply as prescribed in the Act along with the fee prescribed by the Govt. from time to time.