

**GOVERNMENT OF PUDUCHERY  
DIRECTORATE OF ACCOUNTS AND TREASURIES**

No.DAT/B&A/TE/2022-23/67

dated, 07/04/2022.

**I.D. NOTE**

Sub: Aadhaar number in the pay soft in respect of the Government employees – Requested.

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Attention is invited to the Notification issued vide G.O.Ms No.05/PRD/DD(UID)/2022/1009 dated 18.03.2022 of the Planning and Research Department, Puducherry.

2. The Government Servants are not entitled to various welfare benefits extended by the UT Government. To facilitate its enforcement, the Government employee data along with Aadhaar details is required to be shared by various Departments with the Nodal Department, the Planning and Research Department.

3. In regard to this, the Head of Department/Head of Office are hereby requested to instruct the DDOs to feed the Aadhaar number of all the Government Employees in the pay soft i.e., for those employees whose Aadhaar number had not been entered in the pay soft so far. After entering Aadhaar number of all Government employees in the pay soft, DDO shall submit Compliance Report on or before 20/04/2022 stating that Aadhaar number of all Government Employees (100%) have been entered in the pay soft, duly countersigned by the Head of Department/Head of Office. The Aadhaar seeding will also need to be done for employees holding temporary posts. Further, the Aadhaar particulars of the newly recruited Government Servants and the status of Retired/Resigned/Expired Government Servants are also to be feeded/updated in the pay soft regularly.

4. This data shall be pre-requisite to disburse salary to the Government employees.

  
(S. PRABHAVADY)  
DIRECTOR

All Head of Departments/Head of Offices - for timely compliance.

Copy to:

1. The Secretaries / Special Secretaries /Deputy Secretaries / Under Secretaries to Govt., Puducherry.
2. The Secretary to Lieutenant Governor, Puducherry.
3. The OSD to Chief Minister, Puducherry.
4. The District Collector, Puducherry/Karaikal.
5. The Regional Administrators, Mahe/Yanam.
6. The SIO, NIC, Chief Secretariat, Puducherry.
7. The Private Secretary to Chief Secretary, Government of Puducherry.
8. The Private Secretary to Development Commissioner –cum- Principal Secretary (Finance), Puducherry.